**新媒体账号备案表**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **账号名称** | |  | | **账号类型** | |  | | |
| **主办部门** | |  | | **开通时间** | |  | | |
| **是否认证** | |  | | **认证时间** | |  | | |
| **账号负责人** |  | | **内容**  **审核人** |  | **二维码** | | |  |
| **粉丝量** | |  | | **目前状态** | | |  | |
| **账号描述**  **（定位、主题、发文频率、目标用户、成就等）** | |  | | | | | | |
| **主办部门签章** | | **年 月 日** | | | | | | |

**（注：目前状态填“正常”、“休眠”或“注销”；粉丝量以填表时粉丝量为准）**